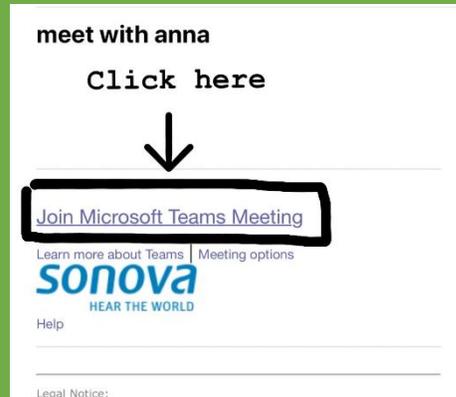


Instructions to Join a Microsoft Teams Meeting on a Desktop

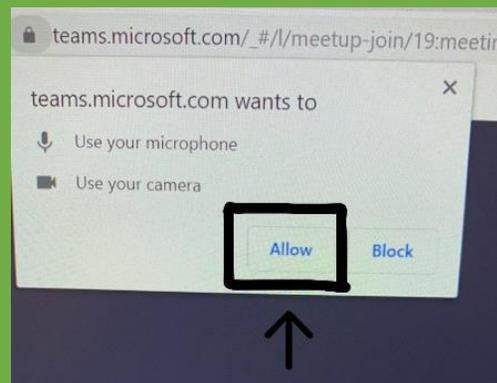
1. Open your email invite for teams. In the email click on the link that says "Join Microsoft Teams Meeting".



2. You will be brought to a page that gives you the option to "download the windows app" or "join on the web instead". Click "join on the web instead".



3. You will be directed to the web browser for the Microsoft Teams Meeting. In the browser you will be asked if you want to allow or block the use of your microphone and camera. Click "allow".



4. On the browser you will see a space where you can enter you name, then you will click “Join”.

